

## FCRA Registration Checklist

1. **Registration Certificate of Association**
  - Self-certified by the Chief Functionary
  - File size: 1 MB
2. **Memorandum of Association/Trust Deed**
  - Self-certified by the Chief Functionary
  - File size: 5 MB
3. **Activity Report for the Last 3 Years**
  - File size: 3 MB
4. **Audited Statements of Accounts for the Last 3 Years**
  - File size: 5 MB
5. **12A Registration Certificate**
  - Ensure the association has both the 12A registration certificate and the general registration certificate.
6. **Affidavit of Each Key Functionary**
  - To be uploaded on Stamp Paper
7. **Chief Functionary Signature**
  - Dimensions: 140 (Width) x 60 (Height) pixels
8. **Seal of the Association**
  - Dimensions: 140 (Width) x 60 (Height) pixels

### Important Notes:

- The association must have been in existence for at least 3 years and should have carried out substantial activities in its chosen field for the benefit of society.
- The association should have spent at least Rs. 15,00,000/- over the last 3 years on core activities benefiting society.
- The Central Government may consider exceptions on a case-by-case basis.